

EUDIGITOOL LAB

- **WHAT IS THE EUDIGITOOL Lab?**

The **EUDIGITOOL Lab** is the new initiative of the EU-funded [EU Regional Communication Programme for the Eastern Neighbourhood](#) ('EUNEIGHBOURS east') within the framework of which the EUDIGITOOL has been developed.

The **EUDIGITOOL Lab** consists of a series of regular monthly online (*in zoom*) training sessions on the **EUDIGITOOL and public interfaces/websites integrated with it** open to all the EU-funded projects and stakeholders. The training sessions are conducted in English and consist of two parts:

- 1) **Demonstration of the platform and all its functionalities by the EUDIGITOOL Focal Point** (*1 hrs.*).
- 2) **Q&A with participation of the EUDIGITOOL System Architect** (*30 mins.*).

- **WHERE COULD YOU FIND OUT ABOUT THE UPCOMING TRAINING SESSIONS?**

The upcoming trainings' schedule is available in the [SUPPORT](#) section of the EUDIGITOOL. The users who would like to participate in a training must register for it in advance through the respective links provided below. The registered participants will receive a reminder one day prior to the session.

- **HOW WILL THE PARTICIPANTS BENEFIT FROM THESE TRAINING SESSIONS?**

The participants will have the opportunity to gain in-depth knowledge about the EUDIGITOOL and its functionalities, which will enable users to operate and navigate in the system more confidently, as well as produce communication materials, visuals of high-quality and in accordance with the EU requirements.

- **IS IT POSSIBLE TO PARTICIPATE ONLY IN ONE PART OF THE TRAINING SESSION?**

Yes, it is possible. If the EUDIGITOOL user is already proficient in using the platform and simply has questions or experiences certain technical issues, he/she could attend only the Q&A session.

Alternatively, if the user has the need to strengthen the skills in using the platform, but has no further questions, he/she could leave the training as soon as the first part finishes.

- **SHOULD THE EUDIGITOOL USERS WAIT UNTIL THE UPCOMING TRAINING SESSION TO REPORT ABOUT A TECHNICAL ISSUES OR ASK AN URGENT QUESTION?**

No need to wait. If the user has an urgent question or comes across a glitch that is affecting the smooth operation of the platform, he/she must report it to the EUDIGITOOL Support Team.

SCHEDULE OF THE TRAINING SESSIONS IN 2022

DATE	TIME	ZOOM REGISTRATION LINK
10 March 2022	Training: 10:30 CET Q&A: 11:30 CET	https://us06web.zoom.us/meeting/register/tZMtcumupjgtGNVo7nttwBrY3JrEWhN6y2z1 After registration, you will receive a confirmation email containing information about joining the meeting.
22 March 2022	Training: 10:30 CET Q&A: 11:30 CET	https://us06web.zoom.us/meeting/register/tZclfu6opj0rEtEvO-w3-TeOHOKsRKDokKE After registration, you will receive a confirmation email containing information about joining the meeting.
12 April 2022	Training: 10:30 CET Q&A: 11:30 CET	https://us06web.zoom.us/meeting/register/tZlufuuqqzkiHdAFdMmCWGd_i2xOnV1o3YBp After registration, you will receive a confirmation email containing information about joining the meeting.
19 May 2022	Training: 10:30 CET Q&A: 11:30 CET	https://us06web.zoom.us/meeting/register/tZ0pceCtqDMuHtYDhcJc7mOiWRB6omta2ILy After registration, you will receive a confirmation email containing information about joining the meeting.
16 June 2022	Training: 10:30 CET Q&A: 11:30 CET	https://us06web.zoom.us/meeting/register/tZYuceuopjgsH9HNql8OjiFVKRFpD59Rc2J6 After registration, you will receive a confirmation email containing information about joining the meeting.
07 July 2022	Training: 10:30 CET Q&A: 11:30 CET	https://us06web.zoom.us/meeting/register/tZMpcu6tpj4oHtBtBGN58qM9k9mu75ZxmMIh After registration, you will receive a confirmation email containing information about joining the meeting.

22 September 2022	Training: 10:30 CET Q&A: 11:30 CET	<p><u>https://us06web.zoom.us/meeting/register/tZwodO6rrT8vG9Av6CKy2Iq-pITQUEbCe4Gs</u></p> <p>After registration, you will receive a confirmation email containing information about joining the meeting.</p>
13 October 2022	Training: 10:30 CET Q&A: 11:30 CET	<p><u>https://us06web.zoom.us/meeting/register/tZwoc--hqTsiG9VYRbZz0kz_dx4ztE9tuWpi</u></p> <p>After registration, you will receive a confirmation email containing information about joining the meeting.</p>
17 November 2022	Training: 10:30 CET Q&A: 11:30 CET	<p><u>https://us06web.zoom.us/j/87989897133?pwd=MHc4RU R4cFNoZFNP L3dtM0htZ1V0Zz09</u></p> <p>After registration, you will receive a confirmation email containing information about joining the meeting.</p>
1 December 2022	Training: 10:30 CET Q&A: 11:30 CET	<p><u>https://us06web.zoom.us/j/83605926916?pwd=UjRtZUt ZK1ZScXRqNz lVaU5zRkt4UT09</u></p> <p>After registration, you will receive a confirmation email containing information about joining the meeting.</p>